***ULYSSES CLUB Inc.***

***“MOTORCYCLE APPRENTICE OF THE YEAR” AWARD***

***NOMINATION FORMS -2024***

*What is the Motorcycle Apprentice of the Year Award? (MAOTY).*

The Ulysses Club Inc. (Ulysses Club) as the largest motorcycling organisation within Australia, would like to invite you to participate in the annual “Motorcycle Apprentice of the Year” (MAOTY) Award. The Ulysses Club is proud to hold the MAOTY award to support the motorcycle trade training environment within Australia. There are generous prizes for each of the Zone winners, (TAS/VIC, ACT/NSW, SA/WA and QLD/NT) and the National winner will be selected from the zone winners.

Being part of the MAOTY award is a significant opportunity for employers and Registered Training Organisations (RTO’s) to not only achieve recognition for their Apprentice(s) but to promote their business entity with an emphasis on the repair and service sector.

*Prior to nomination, it is important that RTO’s and employers have a discussion to ensure both parties agree on the nomination*.

***Nomination Form***

In the interest of fairness and consistency, this application template is the only means of Apprentice nomination. This ensures that the nominee’s attributes are clearly outlined in a standardised and ‘across the board’ format. Nominations are for *final-year* apprentices however if you feel that you have a third-year apprentice nearing the end of their course who ‘shines above all others’ then please nominate him or her. In the interests of confidentiality, this Nomination Form allows separate input from the Employer and the Registered Training Organisation.

The ***Employer section*** of the Nomination Form is designed to provide input on: -

* the quality level of practical work skills and the application of those skills in the workplace,
* safe working practices,
* customer interaction, and
* General attitudes and behaviour.

The ***RTO section*** asks for comment on: -

* involvement and cooperation in classroom activities,
* diligence with all training tasks such as workbooks & projects,
* mention of results from oral and written assessments of theoretical knowledge, and
* Comment on any practical simulation carried out.

***Adjudication***

The Ulysses Club will initially assess submissions and will then call on a motorcycle qualified Adjudicator. The Adjudicator will make phone contact with each of the nominees for a detailed technical discussion as a means of verifying the individual’s underpinning knowledge within the trade. All inputs are collated to determine the final assessment outcome.

***Close of Nominations***

The Ulysses Club has set **30th September 2024** as the closing date for nominations. However please work on the principle of ‘as soon as possible’, to avoid a massive influx at the end.

*Please forward nominations to: -*

***Mark Paynter***

MAOTY Adjudicator

Ulysses Club Inc.

P.O. Box 3242

Narellan,

NSW. 2567

Mob: 0418 216 673

Email: maotyadjudicator@gmail.com

***Privacy***

Applicants need to be aware and agree that both zone and national winners may have their name and some photographic material published in promotional material such as trade and bike magazines.

***EMPLOYER NOMINATION SECTION (Pages 3 to 7)***

***Guidelines for the Employer***

Any input should be kept succinct and to the point. Copies of any statements of prior learning, courses, product introductory training and similar should be included. Should the apprentice be the holder of any other qualification or skills and has documentary evidence it would be beneficial to include a copy with the nomination. *(Please do not submit any original documentation / certificates)*.

If this form does not provide sufficient space for comment, please attach additional page(s).

***Apprentice Name:***

***Date of Birth:***

***Home Address:***

***State: Postcode:***

***Daytime Phone: A/H: Mobile:***

***E-mail address:***

***Employer Business Name:***

***Address:***

***Postcode:***

***Employer Contact Name:***

***Position:***

***Daytime Phone: A/H Mobile***

***E-mail address:***

***EMPLOYER SUMMARY***

|  |
| --- |
| ***Workplace Safety Awareness and Environmental Practices:*** |
| Consider the Apprentice’s general attitude to safety in the workplace including areas such as use of air/power tools, bike operation in confined areas, road testing, handling of battery acid, oils, cleaning products and cleanliness in the work area. (*Tick as applicable*)**I consider the Apprentice to be:** **Competent and constantly exceeds expectations**  **Competent**  **Not quite competent**  **More work required to achieve competency** |
| **Additional Comment:** |

|  |
| --- |
| ***Use of Tools and Equipment:*** |
| Consider the ability to work with hand & power tools but this may also include the use of specialist equipment such as dynameters & electronic diagnostic equipment. (*Tick as applicable*)  **Competent and constantly exceeds expectations**  **Competent**  **Not quite competent**  **More work required to achieve competency** |
| **Additional Comment:** |
| ***Practical Mechanical & Electrical Skills:*** |
| Comment on the Apprentice’s ability to tackle difficult tasks within the workshop on a variety of equipment. The range of vehicles may include bikes, trikes, quads & any other specialised vehicles or bike related equipment. This also includes the ability to work with minimal supervision or no supervision and the *standard* of the work produced. *An important aspect within this area should include the ability to accurately diagnose mechanical and electrical faults.***I consider the Apprentice to be:** **Competent and constantly exceeds expectations**  **Competent**  **Not quite competent**  **More work required to achieve competency**  |
| **Additional Comment:** |

.

|  |
| --- |
| ***General Attitude:*** Comment on the Apprentice’s general behavioural attitude in the workplace. This would include the ability to mix with peers and cooperation and respect towards superiors and customers. |
| **I consider the Apprentice to be:** **Competent and constantly exceeds expectations.**  **Competent.** **Not quite competent.**  **More work required to achieve competency.** |
| ***Additional Comment:*** This may include any additional relevant skills, courses, product upgrade and similar. It is recommended that *copies* of certificates be included. |
|  |

**Compiled by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_**

 (Printed name) (Signature)

**Position within the workplace**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile Phone #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Other statements or documentation attached**: Yes / No (please circle)

***Statement by Apprentice***

I understand that by participating in the Ulysses Club Inc. Motorcycle Apprentice of the Year Award that I may be asked to participate in limited promotional activities involving my photo being taken and that such photos and my name may be published in trade journals, bike magazines and other similar media.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_**

 *(Printed name) (Signature) (Date)*

**Please submit to:**

***Mark Paynter***

MAOTY Adjudicator

Ulysses Club Inc.

P.O. Box 3242

Narellan,

NSW. 2567

Mob: 0418 216 673

Email: maotyadjudicator@gmail.com

***REGISTERED TRAINING ORGANISATION INPUT***

***(Pages 8 to 9)***

|  |
| --- |
| ***Theoretical Knowledge*** |
| The following is a nomination input for the training organisation regarding the student’s progress in AUR 30820 ***- Certificate III in Motorcycle Mechanical Technology –(or equivalent)*** and includes*;** involvement and cooperation in classroom activities
* diligence with all training tasks such as work books and projects,
* a mention of results from oral and written assessments of underpinning knowledge,
* comment on any practical simulation carried out.

Trainers are asked to consider the above and tick what is considered to be the most applicable box below. (*Feel free to delete any comment in the area you have ticked if you feel that it does not apply*).There may be cases whereby the Ulysses Club Inc or a Representative of the Ulysses Club may wish to contact the RTO for clarification of certain detail and therefore the trainers name and contact number shown on the nomination needs to be completed. |
|  **Eagerly seeks information, studies resource materials, completes written tasks/exams to**  **A high standard & asks questions.**  **Has a high involvement in training activity and demonstrates a high degree of**  **underpinning knowledge.** **Generally seeks information, becomes involved with the training process, demonstrates**  **skills ability above that of peers.** **Is a good student who participates at a satisfactory level and meets training**  **requirements.** **Is a student who accepts training but has no outstanding attributes above peers.** **Needs to pay more attention in this area of the apprenticeship.**  |

|  |
| --- |
| **Additional Comment: (*Use additional page if required).*****Apprentice’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Name of person compiling this information:****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_***(Printed name) (Signature) (Date)***Contact phone/email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****RTO Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Is the above person the Apprentice’s trainer Yes No** **Please submit to:*****Mark Paynter***MAOTY AdjudicatorUlysses Club Inc.P.O. Box 3242Narellan,NSW. 2567Mob: 0418 216 673Email: maotyadjudicator@gmail.com |